



PRE-PROPOSAL INFORMATION PACKET

The purpose of this pre-proposal information packet is for our prospective clients to articulate their Transportation needs. Simply put... what are *your* needs? What, where, and why do you need Transportation? The information that you provide us will help us understand your individual, event, corporate or company's Transportation needs. The information we receive from your organization in this pre-proposal information packet will allow our security and transportation professionals to focus on *your* individual situation and transportation/security needs.

Next, if applicable, what are *your* realistic expectations, desired outcomes and measurable results? What type of business are you? What are the locations, times, dates, or the duration of your transportation needs? Please take your time and think this information through carefully. Be accurate and specific and give us as many details as you can. The more we know, the better we can serve you and *your* needs.

EXCLUSIVE TRANSPORTATION

Jeeves Exclusive Transportation is client centered, and we offer a wide range of specialized transportation services that are individually designed to meet the needs of each client. The more information that you can provide for us in this pre-proposal information packet, the better we will understand *your* specific needs. This will allow our experts to *address your individual* needs, and for us to begin to build a personal, successful, and long-lasting working relationship.

Pre Proposal Information Packet (PIIP)

Name _____

Address _____

Phone: Day _____ Evening _____

Fax No _____ Best Time to Call _____

Type of Business _____

**Please give a good faith estimate as to the amount of billable hours you will need for transportation _____

Approx. how many cars per day will you need _____

Names and Titles of Contact Persons: 1st _____

2nd _____

What is Your Time Line _____ Please

give us (2) available dates and times for a proposal meeting; please allow enough time (approx. 15 – 20 min) for a meaningful and productive meeting.

First Date _____ Time _____

Second Date _____ Time _____



EXCLUSIVE TRANSPORTATION

The name of the person or persons our representative or representatives will be meeting with

WHAT IS YOUR TRANSPORTATION NEEDS? _____

WHAT ARE YOUR REALISTIC OUTCOMES AND MEASURABLE RESULTS?

Use a much space as need and feel free to use the backs of these pages if needed.

WHAT WOULD YOU LIKE TO TELL US ABOUT YOUR NEEDS THAT YOU
WOULD WANT US TO
KNOW?

HOW CAN WE BEST SERVE YOU? _____

Thank you for taking the time to fill out this pre-proposal information packet. We look forward to meeting and working with you.

Respectfully Submitted,

